

A STEP-BY-STEP GUIDE TO THE NEW VISA APPLICATION PROCESS

As of December 07, 2012, the U.S. Consulate General in Belgrade will implement new visa application and appointment procedures.

In order to schedule an appointment please visit [Official Visa Services of the United States of America](#) web site and follow the steps below:

Step 1	Click on "Before You Apply" in order to fill out the nonimmigrant visa electronic application DS-160. Make sure you select the correct trip purpose/visa class. Be sure to note your application ID as this information will be used later.
Step 2	Home page- Click on "Create Account" in order to create an account with the system. You will be unable to pay your visa application fee or schedule an appointment without first creating an account.
Step 3	Applicant summary page- Click "Schedule Appointment."
Step 4	Select trip purpose page- Choose "Non-Immigrant Visas" and your appropriate visa category. Click "submit."
Step 5	Select consular section page - Choose Belgrade and then click "submit"
Step 6	View Visa Information page for general visa information, specific visa application procedures and general application documents. Click "continue"
Step 7	Primary Applicant Data Entry page- Enter biographical information (based on information in the applicant's passport), including your DS-160 confirmation number. Click "submit"
Step 8	Select Branch page - Choose the DHL location where you would like to pick-up your passport if your visa is approved. Click "submit"
Step 9	Applicant and Family Summary page - If you are applying with family members you may add them on this screen. If not, click "continue."
Step 10	MRV Fee Payment Instructions page- Choose your method of payment for the MRV fee. If you choose credit card you may pay online and schedule your appointment immediately. If you choose to pay in cash at Banca Intesa, you will need to download the "Bank Deposit Slip PDF Cash" document. Click this link in order to download and print the deposit slip. Bring this slip, along with the correct amount of Serbian dinar, to any Banca Intesa location and pay your MRV fee. Click "continue" NOTE: If you pay in cash, it may take up to 2 days for the system to accept your receipt number.
Step 11	MRV Fee Receipt page - Once the fee payment has been made, log back into the system and repeat steps 3 – 10. , then enter your MRV receipt number. Click "submit"
Step 12	Appointment Calendar- Choose your appointment date and time and click "Select".
Step 13	Review Appointment Details- Confirm your appointment date and time and click "Schedule Appointment."

NOTE: you will receive an email confirming your appointment date and time to the email address you gave with your account.